

HAWTHORNE PUBLIC SCHOOLS  
HAWTHORNE, NEW JERSEY  
**YOUTH NIGHT**

Tuesday, May 9, 2023  
Regular Meeting – 7:00 P.M.  
Hawthorne High School Auditorium

**MEETING CALLED TO ORDER:**

**Time: 7:00 p.m.**

**PUBLIC PORTION OF MEETING BEGINS:**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted on the bulletin board of the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr	X		
Alex Clavijo	X		
Michael Doyle	X		
Jennifer Ehrentraut	X		
Alma Morel		X	
Anthony Puluse	X		
Jay Shortway	X		
Marco Totaro	X		
Abigail Goff	X		

Also Present: Richard A. Spirito, Superintendent of Schools  
Cheryl Ambrose, Business Administrator/Board Secretary  
And approximately 30 members of the public and 8 on YouTube.

**FLAG SALUTE:**

**ADMINISTRATION:**

**Alex Clavijo, Chairperson**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Administration recommends the following resolution:

- A-1. Whereas, in the observance of Youth in the Community Week, students have been designated in the place and stead of the respective members of the Hawthorne Board of Education, and

Whereas, the said students shall conduct the business of the said Board under direction of the duly elected Board members, and

Now therefore, be it resolved by the Hawthorne Board of Education of the Borough of Hawthorne in Passaic County, that any and/or all actions on behalf of the said Board are hereby and herewith ratified and confirmed as the official actions of the Board of Education as if the same were acting directly and in person.

Board Members and their Participating Student Counterparts:

<u>Board of Education:</u>	<u>Student Counterpart</u>
Abigail Goff, President.....	Leah Alves
Alex Clavijo, Vice President.....	Xavier Clavijo
Joseph Carr.....	Emily Bakker
Michael Doyle.....	Ava Iovino
Jennifer Ehrentraut.....	Sophia Basilone
Alma Morel.....	Emma Kristensen
Anthony Puluse.....	Bella Puluse
Jay Shortway.....	Bri Counsellor
Marco Totaro.....	Logan Sakir
Richard A. Spirito, Superintendent of Schools.....	Paul Duerr
Cheryl Ambrose, Business Administrator/Bd. Secretary.....	Emily Barbire

**A-1 - Moved by Mr. Clavijo, seconded by Mr. Puluse**

- Ayes - Mr. Carr, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mr. Puluse, Mr. Shortway, Mr. Totaro, Ms. Goff**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel**

**MEETING REGULATIONS:**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

**PUBLIC BE HEARD - AGENDA ITEMS ONLY: None**

**APPROVAL OF MINUTES:**

- April 18, 2023 – Regular Meeting - Public & Private
- April 25, 2023 – Public Hearing on the 2023-2024 Budget

Minutes – Moved by Ms. Ehrentraut/*Ms. Basilone*, seconded by Mr. Puluse/*Ms. Puluse*  
 Ayes - Mr. Clavijo/*Mr. Clavijo*, Mr. Doyle/*Ms. Iovino*, Ms. Ehrentraut/*Ms. Basilone*,  
 Mr. Puluse/*Ms. Puluse*, Mr. Shortway/*Ms. Counsellor*, Mr. Totaro/*Mr. Sakir*,  
 Mr. Carr/*Ms. Bakker*, Ms. Goff/*Ms. Alves*  
 Nays - None  
 Abstain - None  
 Absent - Dr. Morel/*Ms. Kristensen*

**CORRESPONDENCE:** None

**REPORTS:**

A. Student Council Representative's Report – Paul Duerr – see attached report

B. Superintendent's Report – Dr. Richard A. Spirito/Paul Duerr

- Congratulations to everyone who participated in the HHS Spring Production and LMS Drama Production.
- Thank you to everyone who supported the SEPAC Color Run and the Wellness Walk.
- Encouraged all seniors to share their post high school plans.
- Remembrance of Dawn Moore
- Celebrating Teacher Appreciation Week culminating with the Governor Educators and Educational Services Professionals of the year.
  - a. Youth Night – HHS Students

b. **Recognition of the Student Representative to the Board:**

Paul Duerr has served as Student Representative to the Board during the 2022-2023 school year. It is recommended that the Board approve the following resolution of appreciation in honor of Paul.

WHEREAS, Paul Duerr has served as the student representative to the Board of Education during the 2022-2023 school year; and

WHEREAS, it has been his responsibility to voice the student perspective to the Board at their public meetings; and

WHEREAS, he has been diligent and conscientious in attending the Board of Education meetings; and

WHEREAS, he has conducted himself with poise and courtesy while listening attentively to many lengthy discussions pertaining to the governance of the school district; and

WHEREAS, he has presented thoughtful and informative reports to the Board of Education on issues and events at the high school; and

WHEREAS, he has volunteered as a Student Ambassador and a National Honor Society Tutor; and

WHEREAS, he is a member of the National Honor Society and has participated in the Class Cabinet, the Student Council, the Journalism Club, the Percussion Ensemble, the Creative Writing Club, Peer Leaders, the Chamber Chorus, the Jazz Band, the Marching

Band, and the Theatre Department; and

WHEREAS, he has made donations to the Hawthorne High School and to the Student Council; and

WHEREAS, he has written and published six historical fiction books, and received 1<sup>st</sup> Place Student Recognition Award for the seven northern counties of New Jersey by the New Jersey Council for the Social Studies;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Hawthorne Board of Education express their gratitude and appreciation to Paul Duerr for his service to the student body and Board of Education and send him their best wishes for success in all future endeavors.

**TEACHER RECOGNITION:**

The Governor’s Educator of the Year Program was developed for the purpose of acknowledging teachers who exhibit outstanding performance. The rationale for this program is based on the premise that teaching excellence is one of the most significant factors impacting student achievement and the quality of public schools. Further, acknowledging excellence encourages teachers to continue to strive towards that goal.

The Hawthorne Board of Education hereby recognizes the following recipients for the 2022-2023 Governor’s Educator of the Year Program.

*Hawthorne High School: Cynthia Dockray, Culinary Arts Teacher*

*Lincoln Middle School: Carol Denise, Enrichment Teacher/Coordinator*

*Lincoln Middle School: Amie Ingunza, Educational Services Professional of the Year*

*Jefferson School: Irene Yetter, 1<sup>st</sup> Grade Teacher*

*Jefferson School: Jessica Tomarchio, Educational Services Professional of the Year*

*Roosevelt School: Ewelina Maxwell, Teacher of Students with Disabilities*

*Roosevelt School: Nicole Matano, Educational Services Professional of the Year*

*Washington School: Diane Heffernan, Teacher of Students with Disabilities*

**CURRICULUM AND INSTRUCTION:**

**Alma Morel/Emma Kristensen**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. **Approval of Field Trips**

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	Marching Band	Hoboken – City Hall	HPS	\$0.00	\$0.00
Bear Cave	Bear Cave Transition House	Manasquan Beach	HPS	\$0.00	\$0.00
3 Elem	Enrichment – Path Gr. 5	Paradise Knoll Elementary School	HPS	\$0.00	\$0.00

- CI-2. Approval of home instruction for Hawthorne resident pupil as follows:
  - a. Student (file #050123) — Instruction starting date: 4/27/23  
Home Instructors – Jesus Barbosa, Kevin Mantel, Daria Kotlarchuk, Philip Schneider
- CI-3. Approval of home instruction for students enrolled in the HOPE program as follows:
  - a. Student (file #050223) — Instruction starting date: 4/24/23  
Home Instructor – Educere
  - b. Student (file #050323) — Instruction starting date: 4/27/23  
Home Instructor – Educere
  - c. \*Student (file #052223) — Instruction starting date: 4/24/23  
Home Instructor – Educere
- CI-4. Approval of the Counseling Practicum/Intern Affiliation Agreement between Kean University and Hawthorne Public Schools for the 2023-2024 school year.
- CI-5. Approval of tuition contract for student (file #050423) placement from Pequannock Township School District to Hawthorne Board of Education in the Roosevelt Elementary School, emotional regulation impairment class, from April 26 - June 21, 2023 at a prorated fee of \$4,150.00 per month.
- CI-6. BE IT RESOLVED: That the Board approves the extended school year tuition rate for Elementary Emotional Regulation Impairment (formerly behavioral disabilities) in the amount of \$2,305.00. The program is 3 hours per day, July 5 - 31, 2023.
- CI-7. Approval of an agreement with Silvergate Prep for homebound instruction for a resident student (file #050123) for a total of 10 hours per week at a rate of \$50.00 per hour. The estimated length of stay is 30 – 60 days or 4 – 8 weeks.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-8.	The Felician School for Exceptional Children	\$340.85 per diem for approximately 34 days \$11,588.90	\$129.00 per diem for approximately 34 days \$4,386.00	N/A	Student (file #050523)	5/1/23 - 6/30/23	22-23 SY
CI-9.	Sage Alliance	N/A	N/A	\$4,576.00	Student		ESY

					(file #050623)	6/2/23 – 7/28/23	23-24 SY
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- CI-10. Approval of Letter of Agreement for Shared Services with Northern Region Educational Services Commission for Occupational Therapy Services during the 2023-2024 extended school year at a rate of \$95.00 per hour (not to exceed 40 hours) and Speech Therapy Services at a rate of \$95.00 per hour (not to exceed 30 hours) and Physical Therapy Services at a rate of \$95.00 per hour (not to exceed 8 hours) for ESY from July 5, 2023 through July 31, 2023.
- CI-11. Approval of contractual agreement with Learner’s Compass, Tenafly, NJ for ABA services for the 2023-2024 extended school year at the following rates:  
 \$65.00 per hour for school-based Behavior Provider/ Support  
 \$70.00 per hour for ABA Home Instruction  
 \$125.00 per hour for School-based Behavior Consultation  
 \$125.00 per hour for School Based Behavior Teaching  
 \$125.00 per hour for Home based behavior consultation from the BA and ABA Coordination.
- CI-12. Approval of an agreement with Above and Beyond Learning Center for BCBA Consultation for ESY from July 5, 2023 through July 31, 2023 at a rate of \$165.00 per hour not to exceed \$10,975.00.
- CI-13. Approval of an agreement with Danielle Berman for Speech Coverage for ESY from July 5, 2023 through July 31, 2023 at a rate of \$125.00 per hour, not to exceed \$1,312.50 hour per week.
- CI-14. Approval of an agreement with Delta-T Group for Teacher Aid Services and Sub Teacher Services for ESY from July 5, 2023 through July 31, 2023 at the respective rates of \$28.00 per hour and \$40.00 per hour.
- \*CI-15. Approval of contractual agreement with 247 Healthcare Solutions LLC, dba Interim Healthcare to provide nursing services for Hawthorne students attending the Extended School Year program from July 5, 2023- July 31, 2023, for 3.5 hours per day, at a rate of \$85.00 per hour.
- \*CI-16. Approval of Home Instruction Agreement with Saint Clare's Hospital for Hawthorne resident student (file #052323) at a rate of \$55.00 per hour, not to exceed 10 hours of instruction, commencing May 1-4, 2023.

CI-1-16 - Moved by Ms. Ehrentraut/*Ms. Basilone*, seconded by Mr. Totaro/*Mr. Sakir*

- Ayes - *Mr. Doyle/ Ms. Iovino, Ms. Ehrentraut/ Ms. Basilone, Mr. Puluse/ Ms. Puludse, Mr. Shortway/ Ms. Counsellor, Mr. Totaro/ Mr. Sakir, Mr. Carr/ Ms. Bakker, Mr. Clavijo/ Mr. Clavijo, Ms. Goff/ Ms. Alves*
- Nays - None
- Abstain - None
- Absent - *Dr. Morel/ Ms. Kristensen*

**PERSONNEL:** **Jennifer Ehrentraut/Sophia Basilone**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

**ACTION ITEMS:**

**Appointments, Retirements, Terminations, Resignations, Rescissions:**

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Cheryl Ambrose	Resign	School Business Administrator/ Board Secretary	n/a	n/a	District	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-2.	James Bertollo	Adjust	Head Maintenance	Step 19	Pro-rated on the basis of an annual salary of \$59,437	District	5/16/23	6/30/23	To Fill a Vacancy
P-3.	Pamela DelMastro	Resign	LDTC	n/a	n/a	RS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-4.	Brian Innis	Resign	Teacher of Social Studies	n/a	n/a	HHS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-5.	Kawaljit Kalsi	Resign	LDTC	n/a	n/a	JS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-6.	Mariam Nassery	Resign	Teacher of English	n/a	n/a	HHS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-7.	James Ralston	Resign	Teacher of Social Studies	n/a	n/a	LMS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-8.	Candace Urbanski	Resign	Teacher of Business	n/a	n/a	HHS	End of School Year 2023	Last Day on Payroll 6/30/23	Resignation
P-9.	Michael Francesco	Hire	Teacher of Physics	M+60/14	\$89,260	HHS	8/31/23	6/30/24	To Fill a Vacancy
P-10.	Dana Janots	Extra Duty	AM/PM Bus	n/a	\$90.67 per hour not to exceed a total of 10 hours	RS	5/2023	6/2023	BCBA Behavior Plan for student (file #050723)
P-11.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	5/25/23	n/a	For student (file #050823) for Spring Concert
P-12.	Alexander Davis	Extra Duty	Chaperone	n/a	\$20.00 per hour	HHS	5/25/23	n/a	For student (file #050923) for Spring Concert
P-13.	Kimberly Bednar	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	6/15/23	n/a	For student (file #051023) for Trip to Black Bear
P-14.	Kimberly Bednar	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	6/12/23	n/a	For student (file #051023) for Graduation Dance
P-15.	Kimberly Bednar	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	6/20/23	n/a	For student (file #051023) for Graduation
P-16.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	5/19/23	n/a	For student (file #051023) for Carnival Dance
P-17.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	5/25/23	n/a	For student (file #051123) for Trip to Black Bear
P-18.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	5/25/23	n/a	For student (file #051123) for

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
									Graduation Dance
P-19.	Kristine Blau	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	5/25/23	n/a	For student (file #051123) for Graduation
P-20.	Allison DeMarco	Extra Duty	Chaperone	n/a	\$20.00 per hour	LMS	5/25/23	n/a	For student (file #051223) for Trip to Black Bear
P-21.	Monica Moss	Extra Duty	Chaperone	n/a	\$20.00 per hour	LMS	5/25/23	n/a	For students (file #051323, #051423 and #0515223) for Trip to Black Bear
P-22.	Sunny Sotar	Extra Duty	Chaperone	n/a	\$33.66 per hour	JS	4/26/23	n/a	For student (file #051623) for Concert
P-23.	Anna Forestiero	Extra Duty	Chaperone	n/a	\$20.00 per hour	JS	4/26/23	n/a	For student (file #051723) for Concert
P-24.	Kaylee Seiders	Extra Duty	Chaperone	n/a	\$20.00 per hour	JS	4/26/23	n/a	For student (file #051823) for Concert
P-25.	Arlen Carrion	Extra Duty	Chaperone	n/a	\$20.00 per hour	JS	4/26/23	n/a	For student (file #051923 and #052023) for Concert
P-26.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	LMS	5/12/23	n/a	For student (file #052123) for 5 <sup>th</sup> Grade Fun Night
P-27.	Danielle Luecht	Extra Duty	Substitute SACC Staff	n/a	\$25.19 per hour No Benefits	District	5/10/23	6/21/23	Substitute SACC Staff
P-28.	Marlene Jeronimo	Leave	Part Time Para	n/a	n/a	JS	5/5/23	5/5/23 Last Day on Payroll	FMLA Leave
P-29.	Marisol Arias	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	5/10/23 Pending Completion of Criminal History Review	6/21/23	To Fill a Vacancy
P-30.	Neeva Leibowitz	Hire	Part Time ABA Para in the ESY Program	n/a	\$20.00 per hour	District	7/5/23	7/31/23	To fill a vacancy in the Special Education Extended Year Program

*\* All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-31. BE IT RESOLVED by the Hawthorne Board of Education (hereinafter referred to as the "Board") that the terms, stipulations, and conditions as established in the Settlement Agreement and Release between the Board and an employee whose name is on file in the Superintendent's office, and which Settlement Agreement and Release is located in the Board of Education Office, is hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed



to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- P-32. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2022-2023 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Tovah Margarucci			
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- P-33. **Renewal of Contracts – Administrators and Supervisors**

Appointment of administrative and supervisory staff for the 2023-2024 school year as listed in reports entitled “Renewal of Administrator and Supervisor Contracts for the 2023-2024 School Year” dated May 9, 2023, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

- P-34. **Renewal of Contracts – Tenured and Non-Tenured Teachers**

Appointment of certificated staff for the 2023-2024 school year as listed in reports entitled “Renewal of Tenured Teacher Contracts for the 2023-2024 School Year” and “Renewal of Non-Tenured Teacher Contracts for the 2023-2024 School Year” dated May 9, 2023, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

- P-35. **Renewal of Contracts – Paraprofessionals**

Appointment of paraprofessional staff for the 2023-2024 school year as listed in report entitled “Renewal of Paraprofessionals Contracts for the 2023-2024 School Year” dated May 9, 2023, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in the Board Office.

- P-36. **Renewal of Contracts – Central Office Staff, Director of SACC, Athletic Trainer, Transition Coordinator, Technology Department Staff, Bus Aides, Security Personnel and Attendance Officers**

Appointment of staff for the 2023-2024 school year as listed in a report entitled “Renewal of Central Office Staff Contracts for the 2023-2024 School Year” and “Renewal of Non-Union Contracts for the 2023-2024 School Year” dated May 9, 2023, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contracts on file in the Board Office.

- P-37. **Renewal of Contracts – Administrative Assistants**

Appointment of administrative assistants for the 2023-2024 school year as listed in a report entitled “Renewal of Administrative Assistants Contracts for the 2023-2024 School Year”, dated May 9, 2023, as submitted by the Superintendent of Schools under separate cover, and in accordance with the contract on file in Board Office.

- P-38. **Renewal of Contracts – Custodians, Maintenance and Bus Drivers**

Appointment of custodians, maintenance and bus drivers for the 2023-2024 school year as listed in report entitled “Renewal of Custodial, Maintenance and Bus Driver Contracts for the 2023-2024 School Year”, dated May 9, 2023, as submitted by the Superintendent

of Schools under separate cover, and in accordance with the contract on file in Board Office.

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-39.	Shannen Borja	Adjust	From Non-Instructional Aide to Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$18,900 per year (5.75 hours per day/5 days per week) + ABA stipend if applicable	District	5/10/23	6/21/23	To Fill a Vacancy
*P-40.	Francine Laniado	Retire	Paraprofessional	n/a	n/a	RS	End of School Year 2023	Last Day on Payroll 6/30/23	Retirement
*P-41	Jennifer Roncinske	Leave	Teacher of Students with Disabilities	n/a	n/a	LMS	9/1/23	4/27/23	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
*P-42.	Donna Hartmann	Retire	Administrative Assistant	n/a	n/a	HHS	8/1/23	Last Day on Payroll 7/31/23	Retirement
*P-43.	Kathleen Kirkman	Retire	Administrative Assistant	n/a	n/a	LMS	8/1/23	Last Day on Payroll 7/31/23	Retirement
*P-44.	Darin Miller; Kevin Mantel	Extra Duty	Home Instructors	n/a	\$35.94 per hour	District	5/10/23	6/30/23	Home Instructors

**P-1-44 – Moved by Ms. Ehrentraut/Ms. Basilone, seconded by Mr. Puluse/Ms. Puluse**

- Ayes - Ms. Ehrentraut/Ms. Basilone, Mr. Puluse/Ms. Puluse, Mr. Shortway/Ms. Counsellor, Mr. Totaro/Mr. Sakir, Mr. Carr/Ms. Bakker, Mr. Clavijo/Mr. Clavijo, Mr. Doyle/Ms. Iovino, Ms. Goff/Ms. Alves
- Nays - None
- Abstain - None
- Absent - Dr. Morel/Ms. Kristensen

**FINANCE AND ADMINISTRATION:**

**Alex Clavijo/Xavier Clavijo**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Acceptance of the Secretary's and Treasurer's Report for April, 2023 and the Board Secretary certifies that no budgetary line item account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-2. Approval to make the necessary transfers for the period April 1 through April 30, 2023, for the budget year 2022-2023 in compliance with N.J.A.C. 6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.

- F-3. Approval of an Agreement with Phoenix Advisors, LLC for Municipal Advisor and Continuing Disclosure Services effective July 1, 2023 for one year at a base annual fee of \$1,350.00.
- F-4. Approval of an Agreement with Computer Solutions, Inc. for Budgetary Accounting and Human Resources and Payroll Modules at a cost of \$11,220.00 plus Cloud Storage and Access at an additional cost of \$3,000.00. Total contract cost for the 2023-2024 is \$14,220.00.
- F-5. Approval of the submission of the COPS grant application for the districtwide Public Announcement (PA) and radio communication systems replacement.
- F-6. Authorizes the Business Administrator to advertise a Request for Proposals for school year 2023-2024 ABA paraprofessional services.
- F-7. Be it resolved that upon the recommendation of the Superintendent of Schools, the Hawthorne Board of Education approves voiding the following prior year General Fund Account checks:

Check Number	Amount	Date of Issue
084291	\$720.00	06/09/2021
084380	\$500.00	06/09/2021
084390	\$500.00	06/09/2021
084825	\$136.99	08/18/2021
085014	\$50.00	09/22/2021
086056	\$336.50	03/16/2022
086531	\$500.00	06/08/2022
086734	\$460.00	06/29/2022

- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: LMS 243762 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 244286 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 245409 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: TJE 245139 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-5. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 244400 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-6. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: LMS 244130 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-7. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 245179 and authorizes the Superintendent to notify the parents of the Board's decision.

- A-8. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: LMS 244237 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-9. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: WES 245512 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-10. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2022-2023: HHS 245180 and authorizes the Superintendent to notify the parents of the Board's decision.

**F-1-7, A-1-10 – Moved by Mr. Clavijo/Mr. Clavijo, seconded by Mr. Carr/Ms. Bakker**

- Ayes - Mr. Puluse/Ms. Puluse, Mr. Shortway/Ms. Counsellor, Mr. Totaro/Mr. Sakir, Mr. Carr/Ms. Bakker, Mr. Clavijo/Mr. Clavijo, Mr. Doyle/Ms. Iovino, Ms. Ehrentraut/Ms. Basilone, Ms. Goff/Ms. Alves**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel/Ms. Kristensen**

**CLAIMS:**

**Michael Doyle/Ava Iovino**

*In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;*

- CL-1. Approval of the May 2023 Bill List.

It is recommended that the Board approve the bill list for the month of May 2023.

**CL-1 – Moved by Mr. Doyle/Ms. Iovino, seconded by Ms. Ehrentraut/Ms. Basilone**

- Ayes - Mr. Puluse/Ms. Puluse, Mr. Shortway/Ms. Counsellor, Mr. Totaro/Ms. Sakir, Mr. Carr/Ms. Bakker, Mr. Clavijo/Mr. Clavijo, Mr. Doyle/Ms. Iovino, Ms. Ehrentraut/Ms. Basilone, Ms. Goff/Ms. Alves**
- Nays - None**
- Abstain - None**
- Absent - Dr. Morel/Ms. Kristensen**

**BUILDINGS AND GROUNDS:**

**Marco Totaro/Logan Sakir**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

**HAWTHORNE HIGH SCHOOL:**

<b>Facilities</b>	<b>Date and Times</b>	<b>Applicant</b>
Field	Monday – Friday 7/15/23 – 11/30/23* 6:00 p.m. to 8:45 p.m.*	<b><u>Hawthorne Cubs Football</u></b> Cubs Practice 1 <sup>st</sup> – 8 <sup>th</sup> Graders

Facilities	Date and Times	Applicant
	*Note: Must be coordinated with Athletic Director on available times and dates	

BG-2. Approval of the following paid lunch meal prices for the 2023-2024 School Year:

School	2022 - 2023	2023 – 2024
High School	\$3.50 (featured favorite \$4.00)	\$3.75 (featured favorite \$4.50)
Middle School	\$3.50 (featured favorite \$4.00)	\$3.75 (featured favorite \$4.50)
Elementary School	\$3.50 (featured favorite \$4.00)	\$3.75 (featured favorite \$4.50)

BG-3. Approval of the following paid breakfast meal prices for the 2023-2024 School Year:

School	2022 - 2023	2023 – 2024
High School	\$2.75	\$3.00
Middle School	\$2.50	\$2.75
Elementary School	\$2.00	\$2.25

BG-4. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from school indicated in the amount and date listed on the contract:

Route #	School	Contractor	# of Students	Cost + Surcharge	Dates
2666	New Bridges-BCSS	Omar Transportation	1	\$9,600.00 + \$288.00	4/19/23 – 6/2023
2816	NJEDDA Elementary	York Transportation	3	\$27,888.00 + \$836.64	4/10/23 – 6/2023
2831	Norman Bleshman-BCSS	FYFA, LLC	1	\$20,001.00 + \$600.03	3/22/23 – 6/2023

BG-5. Approval of the 2023-2024 contract for participation in the Cooperative Transportation Services with Gloucester County Special Services School District.

**BG-1-5 – Moved by Mr. Totaro/Mr. Sakir, seconded by Mr. Shortway/Ms. Counsellor**

**Ayes - Mr. Shortway/Ms. Counsellor, Mr. Totaro/Mr. Sakir, Mr. Carr/Ms. Bakker, Mr. Clavijo/Mr. Clavijo, Mr. Doyle/Ms. Iovino, Ms. Ehrentraut/Ms. Basilone, Mr. Puluse/Ms. Puluse, Ms. Goff/Ms. Alves**

**Nays - None**

**Abstain - None**

**Absent - Dr. Morel/Ms. Kristensen**

**POLICY:**

**Alma Morel/Emma Kristensen**

**ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. First Reading of the following Policy:

Policy/Reg.	Title
P0144	- Board Member Orientation & Training (Revised)

PO-2. Second Reading and Adoption of the following Policies and Regulations:

Policy/Reg.	Title
P&R2520	- Instructional Supplies (Revised)
P3217	- Use of Corporal Punishment (Revised)
P5305	- Health Services Personnel (Revised)
P&R5308	- Student Health Records (Revised)
P&R5310	- Health Services (Revised)
P6112	- Reimbursement of Federal and Other Grant Expenditures (Revised)
P6311	- Contracts for Goods or Services Funded by Federal Grants (Revised)
P7440	- School District Security (Revised)
P9100	- Public Relations (Abolished)
P9140	- Citizens Advisory Committees (Revised)
R9140	- Citizens Advisory Committee (Abolished)
P4217	- Use of Corporal Punishment (New)
R6115.01	- Federal Awards/Funds Internal Controls – Allowability of Costs (New)
P6115.04	- Federal Funds – Duplication of Benefits (New)

PO-1-2- Moved by Mr. Carr/*Ms. Bakker*, seconded by Mr. Puluse/*Ms. Puluse*

- Ayes - Mr. Totaro/*Mr. Sakir*, Mr. Carr/*Ms. Bakker*, Mr. Clavijo/*Mr. Clavijo*,  
Mr. Doyle/*Ms. Iovino*, Ms. Ehrentraut/*Ms. Basiolone*, Mr. Puluse/*Ms. Puluse*,  
Mr. Shortway/*Ms. Counsellor*, Ms. Goff/*Ms. Alves*
- Nays - None
- Abstain - None
- Absent - Dr. Morel/*Ms. Kristensen*

**COMMITTEE AND LIAISON REPORTS:**

**COMMITTEE**

**CHAIRPERSON**

Legislative ..... Joseph Carr/*Emily Bakker*

- A1791 – establishes “Career and technical Education Scholar Awards” to recognize outstanding career and technical education students.
- Assembly Community Development and Affairs advanced A-1168, which establishes a five-year “Community Schools Pilot Program.”
- NJ School Boards opposes the anti-privatization bill S-1350 believing it will impose burdensome requirements on school districts.

Finance & Administration ..... Alex Clavijo/*Xavier Clavijo*

- Committee has not met since the budget meeting
- Mr. Clavijo thanked the outgoing business administrator for her diligent work.

PCSBA ..... Alex Clavijo/*Xavier Clavijo*

There was a hybrid meeting on May 8, 2023.

Mr. Totaro was recognized for achieving master Board member certification.

Council Liaison ..... Jennifer Ehrentraut/*Sophia Basilone*

At the Wednesday May 3<sup>rd</sup> budget hearing, Council announced a 5.4% tax increase.

NJSBA ..... Abigail Goff/*Leah Alves*

None

Policy.....Alma Morel/Emma Kristensen  
None

Curriculum & Instruction .....Alma Morel/Emma Kristensen  
None

HEF/SEPAC/PTOs.....Anthony Puluse/Bella Puluse

Washington PTO sponsored Sprinkle Ice Cream fundraiser on May 10, 2023.  
Food Truck Festival on May 21, 2023.

Buildings & Grounds.....Marco Totaro/Logan Sakir  
No formal report, however it was noted that the trailers/containers on the HHS fields were removed.

**PUBLIC BE HEARD:**

At this time, members of the public may ask questions or make comments on educational issues or school matters.

None

**GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:**

Mr. Puluse expressed how honored he is to have his daughter representing him tonight.

Ms. Basilone, on behalf of Ms. Ehrentraut, highlighted how exciting it was to see everyone in their college gear for college decision day, the success of the HHS drama production, the Walk for Wellness, as well as the Board’s youth night. Ms. Ehrentraut encouraged the students to run for the Board of Education in the future.

Mr. Totaro commented on the NJSIAA recruitment adding further strain on school districts. He congratulated all of the teachers and professionals of the year, and welcomed the new hires.

Xavier and Alex Clavijo recognized tonight’s student representatives and the extraordinary event.

Ava Iovino thanked everyone for the opportunity to participate.

Mr. Doyle congratulated the teachers and athletes

Emily Bakker and Brianna Counsellor thanked everyone.

Mr. Carr echoed Mr. Totaro’s sentiments regarding NJSIAA. He congratulated all Governor Teacher/Professional of the year recipients.

Mr. Shortway mentioned Paul Duerr’s upcoming book signing at Shortway’s Barn on June 17<sup>th</sup> at 2pm.

Leah Alves thanked Ms. Passero and the Roosevelt kindergartners for the Project Smile message and congratulated all seniors on their college decisions.

Mrs. Goff stated that it is an honor to serve the Hawthorne students and community.

**NEW BUSINESS:**

**OLD BUSINESS:**

**PRIVATE SESSION:**

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to: litigation and personnel

1. A matter rendered confidential by federal or state law
2. A matter in which release of information would impair the right to receive government funds
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. A collective bargaining agreement and/or negotiation related to it
5. A matter involving the purchase, lease or acquisition of real property with public funds
6. Protection of public safety and property and/or investigations of possible violations or violations of law
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
8. Specific prospective or current employees unless all who could be adversely affected request an open session
9. Deliberation after a public hearing that could result in a civil penalty or other loss

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

**MOTION TO GO INTO PRIVATE SESSION:**

At 8:09 p.m. Mr. Puluse/*Ms. Puluse* moved the board go into executive session, seconded by

*Mr. Carr/ Ms. Bakker*

- |         |   |  |
|---------|---|--|
| Ayes    | - | <i>Mr. Carr/ Ms. Bakker, Mr. Clavijo/ Mr. Clavijo, Mr. Doyle/ Ms. Iovino, Ms. Ehrentraut/ Ms. Basilone, Mr. Puluse/ Ms. Puluse, Mr. Shortway/ Ms. Counsellor, Mr. Totaro/ Mr. Sakir, Ms. Goff/ Ms. Alves</i> |
| Nays    | - | None   |
| Abstain | - | None   |
| Absent  | - | <i>Dr. Morel/ Ms. Kristensen</i>   |

**MOTION TO EXIT FROM PRIVATE SESSION:**

At 9:35 p.m. Mr. Totaro moved the board exit executive session, seconded by Mr. Clavijo

- |         |   |   |
|---------|---|---|
| Ayes    | - | <i>Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mr. Puluse, Mr. Shortway, Mr. Totaro, Mr. Carr, Ms. Goff</i> |
| Nays    | - | None  |
| Abstain | - | None  |
| Absent  | - | <i>Dr. Morel</i>  |

**MOTION TO ADJOURN:**

At 9:36 p.m. Mr. Carr moved the board adjourn, seconded by Mr. Shortway

- |         |   |   |
|---------|---|---|
| Ayes    | - | <i>Mr. Doyle, Ms. Ehrentraut, Mr. Puluse, Mr. Shortway, Mr. Totaro, Mr. Carr, Mr. Clavijo, Ms. Goff</i> |
| Nays    | - | None  |
| Abstain | - | None  |
| Absent  | - | <i>Dr. Morel</i>  |



Respectfully submitted,



Cheryl Ambrose  
Board Secretary